

Factura Pequeño Contribuyente

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COLONIA CIUDAD DE PLATA 13-09, Zona 7, Guatemala, GUATEMALA
NIT Receptor: 3377938
Nombre Receptor: MINISTERIO DE ENERGIA Y MINAS

NÚMERO DE AUTORIZACIÓN:
379DFBA2-B3BC-4D57-9C4A-0D9D2B6E6A52
Serie: 379DFBA2 Número de DTE: 3015462231
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Moneda: GTQ

#No	B/S	Cantidad	Descripcion	P. Unitario con IVA (Q)	Descuentos (Q)	Total (Q)	Impuestos
1	Servicio	1	Por servicios Técnicos prestados al Ministerio de Energía y Minas, en el VICEMINISTERIO DE ENERGÍA Y MINAS, del (01/04/2022) al (30/04/2022), según contrato MEM-400-2022.	10,000.00	0.00	10,000.00	
TOTALES:					0.00	10,000.00	

* No genera derecho a crédito fiscal

Datos del certificador
Superintendencia de Administracion Tributaria NIT: 16693949



Oscar Pérez
Viceministro de Desarrollo Sostenible
Ministerio de Energía y Minas



Ing. Luis Aroldo Ayala Vargas
Viceministro de Energía y Minas
Ministerio de Energía y Minas

"Contribuyendo por el país que todos queremos"

1. The first part of the document is a list of names and addresses of the members of the committee.

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Ingeniero
Luis Aroldo Ayala Vargas
Viceministro
Viceministerio De Energía Y Minas
Ministerio de Energía y Minas

Respetable Ingeniero:

Conforme al Acuerdo Gubernativo No. 65-2021 de fecha 29 de Marzo del 2021 y el cual reforma al Acuerdo Gubernativo No.150-2020 de fecha 29 de Septiembre del 2020, emitidos por el Presidente de la República de Guatemala, que indica las Disposiciones Reglamentarias y reformas para garantizar la Salud Pública derivado de la Pandemia COVID-19, con el objeto de confirmar, continuar e implementar las normas y procedimientos para prevenir, controlar y mitigar la epidemia COVID-19 y asegurar y consolidar el proceso de desescalada o en el caso necesario implementar las regulaciones de escalada, fortaleciendo el órgano rector de salud. Así mismo se establece que las medidas sanitarias descritas se deberán cumplir conforme el Acuerdo Gubernativo No. 79-2020 y los Acuerdos Ministeriales del Ministerio de Salud Pública y Asistencia Social No. 146-2020 y No. 229-2020. De conformidad con las disposiciones presidenciales según el Artículo 4 Horario de actividades en el sector público, y Artículo 5 Modalidades de la prestación del servicio personal, en los cuales se establece lo siguiente:

- La autoridad superior de cada entidad pública, o el funcionario público que designe, deberá velar por el cumplimiento de las medidas sanitarias. En caso de ser necesario, cuando la naturaleza del puesto y la situación lo justifique, permitirá alternancia en la locomoción y circulación del personal a su cargo con relación a su jornada de trabajo, en especial para evitar la concentración de personas, previo dictamen de la Dirección, Departamento o Unidad de Recursos Humanos.
- En todos los casos del sector público y privado se recomienda permitir y propiciar el teletrabajo o trabajo desde casa, proporcionando los elementos necesarios para su desarrollo. En el caso de la administración pública las autoridades responsables y de Recursos Humanos deberán contar con circulares, instrucciones, manuales de procedimientos o Informes, que determinen el cumplimiento de los derechos y obligaciones en la prestación de los servicios por vía telemática o remota de esta modalidad laboral.

Conforme al Memorándum DS-MEM-APM-001-2021 y Memorándum DS-MEM-APM-17-2021 del Ministro de Energía y Minas, y Circular 016-2020 y Circular URH-001-2021, de la Unidad de Recursos Humanos; en atención a las disposiciones presidenciales emite las disposiciones internas que deberán ser acatadas por todo el personal que integra esta Institución. Así como las Normativas Internas mínimas para la utilización de teletrabajo/ trabajo remoto, Prestación de Servicios por Teletrabajo de forma Remota.

Las disposiciones anteriores afectan la prestación de servicios técnicos y profesionales con cargo al renglón presupuestario 029 "otras remuneraciones de personal temporal", pactadas entre los distintos contratistas y el Ministerio de Energía y Minas.

Por lo que las actividades realizadas conforme a lo estipulado en el Contrato Número **MEM-400-2022** de prestación de **SERVICIOS TÉCNICOS** fueron realizadas conforme las disposiciones anteriores, por lo que las mismas se realizaron tanto en las instalaciones del Ministerio de Energía y Minas, así como fuera de ellas.

Por este medio me dirijo a usted con el propósito de dar cumplimiento a la Cláusula Octava del Contrato Número **MEM-400-2022** , celebrado entre el Ministerio de Energía y Minas y mi persona para la prestación de **SERVICIOS TÉCNICOS** bajo el renglón 029, en el **VICEMINISTERIO DE ENERGIA Y MINAS**, me permito presentar el **informe Mensual** de actividades desarrolladas en el período del **01 al 30 de abril de 2022**.

and the 2008 election, the political parties were not able to reach a consensus on a health care reform. The political parties were not able to reach a consensus on a health care reform.

Health care reform in the United States

Health care reform in the United States has been a long and contentious process. The political parties were not able to reach a consensus on a health care reform. The political parties were not able to reach a consensus on a health care reform. The political parties were not able to reach a consensus on a health care reform.

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Se detallan Actividades a continuación:

a) El contratista para el cumplimiento de los términos de referencia, deberá utilizar todas las herramientas informáticas necesarias implementadas en este Ministerio, para los procedimientos de control interno

b) Apoyo Técnico en el desarrollo de las actividades requeridas en el Vicedespacho:

- Apoyo en el desarrollo de oficios para dependencias internas y externas.

c) Apoyo Técnico en la organización de audiencias, reuniones de trabajo con personal del Ministerio, funcionarios e Instituciones del Gobierno, instituciones privadas y Organismos internacionales y dar seguimiento a los compromisos adquiridos:

- Apoyo para organización de reuniones de trabajo.

d) Apoyo Técnico en la verificación de los requisitos formales y legales determinados concretamente para cada caso:

- Apoyo a la confrontación de expedientes para traslado a las diferentes direcciones del Ministerio de Energía y Minas.

e) Apoyo Técnico en la actualización de los archivos físicos y digitales del Vicedespacho:

- Actualización de archivos

f) Brindar apoyo de llamadas para solicitudes o consultas internas y externas en temas relacionados a Minería e Hidrocarburos:

- Apoyo en recepción de llamadas internas y externas.

The first part of the study is a review of the literature on the topic of second language acquisition. This includes a discussion of the different theories of second language acquisition, such as the monitor model, the interactionist model, and the naturalistic model. The second part of the study is a description of the methodology used in the study. This includes a discussion of the participants, the data collection procedures, and the data analysis procedures.

The third part of the study is a discussion of the results of the study. This includes a discussion of the different findings of the study, such as the effect of the different theories of second language acquisition on the results of the study.

The fourth part of the study is a conclusion. This includes a summary of the findings of the study and a discussion of the implications of the findings for second language acquisition research.

The fifth part of the study is a list of references. This includes a list of the books, articles, and other sources that were used in the study. The sixth part of the study is an appendix. This includes a list of the different materials that were used in the study, such as the different tests and the different materials that were used in the different parts of the study.

The seventh part of the study is a list of the different authors who contributed to the study. This includes a list of the names of the authors and a brief description of their contributions to the study.

The eighth part of the study is a list of the different institutions that were involved in the study. This includes a list of the names of the institutions and a brief description of their roles in the study.

The ninth part of the study is a list of the different topics that were covered in the study. This includes a list of the names of the topics and a brief description of the content of each topic.

The tenth part of the study is a list of the different keywords that were used in the study. This includes a list of the names of the keywords and a brief description of their meanings.

The eleventh part of the study is a list of the different terms that were used in the study. This includes a list of the names of the terms and a brief description of their meanings.

The twelfth part of the study is a list of the different abbreviations that were used in the study. This includes a list of the names of the abbreviations and a brief description of their meanings.

The thirteenth part of the study is a list of the different symbols that were used in the study. This includes a list of the names of the symbols and a brief description of their meanings.

Atentamente,



Ketty Elizabeth Macdonald Morgia
DPI No. (1752324740101)



Aprobado
Ing. Luis Aroldo Ayala Vargas
Viceministro
Viceministerio De Energía Y Minas
Ministerio de Energía y Minas



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Ministerio de Energía y Minas



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